

WHITE CLOUD COMMUNITY LIBRARY

BOARD OF DIRECTOR'S MEETING

October 19, 2023

MINUTES

A. Call to Order

The White Cloud Community Library Board of Director's Meeting held on the above date was called to order at 1:05 PM.

1. Roll Call

Board Members Present: Judy Maike, President; Pat Ebenstein; Sue Redding; Pam Chaffee; Kathy Broome; Linda Trapp

Board Members Absent: Chris Tiernan; Melissa Jonaitis

Also Present: Amy Stockwell, Director; Ronald Phillips, Assistant Director; Sue's Granddaughter, name not given

2. Agenda: Approval of agenda for the board meeting held on October 19, 2023.

Motion: Pat Ebenstein

Seconded: Kathy Broome

Vote: Yes- All

No-

Abstained-

Absent- Chris Tiernan; Melissa Jonaitis

B. Minutes: Approval of minutes from the board meeting held on September 21, 2023.

Motion: Sue Redding

Seconded: Kathy Broome

Vote: Yes- All

No-

Abstained-

Absent- Chris Tiernan; Melissa Jonaitis

C. Financial Reports: Review of Financial. Full Circle Farms re-donated a portion of the charge to host the Pumpkin Centerpiece Craft. Check for Train's Nursery is for the new Christmas Tree at the library's other property. They gave us a great deal!

Motion to approve Financial Reports.

Motion: Pat Ebenstein

Seconded: Linda Trapp

Vote: Yes- All

No-

Abstained-

Absent- Chris Tiernan; Melissa Jonaitis

D. Librarian's Report- Katie and Amy attended a Fremont Area Community Foundation (FACF) grant workshop. At the meeting, it was announced the FACF will be granting a certain amount to each library for circulation instead of needing to apply. We will be receiving \$16,000 yearly for the next three years. It was suggested that the same be done for the Summer Reading Program grant. The amount provided for circulation is comparable to what we have recently received. Two donors had given money to the Lakeland Library Cooperative. In the end, it came out to roughly \$67. For townships not in a library district, most libraries believe that they do not want to offer services. This is an issue due to the way Newaygo County is districted (by school district). Re-districting might be needed to fix this issue, but that is not something the library has the power to do, it would have to come from county or state level. There is a House bill currently in the works that would divert some of the money from penal fines to the school system. The bill would allow some of the money to go to school libraries. State Aid Report has been submitted. Landscaping contract will be expiring soon. The current landscapers have done a good job and it may be a good idea to renew a contract with them instead of sending out bids for next calendar years. Proposed closed days for 2024 will be brought to the next meeting.

E. New Business:

- 1. AED-** Mauer's came in at a lower bid than Cintas, but we would be responsible for all maintenance on the machine. With Cintas, we would pay \$130 a month for three years, but they would install an alarm case for it and do all maintenance on it for those three years. Mauer's has been difficult to get more information from. Do we want to buy one, or lease them? Cintas also offers a first aid cabinet that they restock.

Motion to work with Cintas for the lease of an AED Machine for three years and for the installation of a first aid cabinet.

Motion: Sue Redding

Seconded: Pat Ebenstein

Vote: Yes-All

No-

Abstained-

Absent- Chris Tiernan; Melissa Jonaitis

2. **Electrical-** We have the six exit signs that are currently not working. They would need the battery ballasts replaced. This is the reason one of the bay of lights went out recently. For the replacement of all 6-emergency lighting units, it would be \$1,200. For emergency lighting updates in the bathrooms, it would be \$590.

Motion to approve this expenditure for the installation of new emergency lighting through Niebor Electric, Inc.

Motion: Pam Chaffee Seconded: Linda Trapp
Vote: Yes-All No- Abstained-
Absent- Chris Tiernan; Melissa Jonaitis

F. Old Business:

1. **Grants:** Community Centers Grant winners are to be announced soon. Fingers crossed! If we receive funding from this grant, we will need to work had at fundraising to get the remaining funding before the stipulated date about a year and a half out. Sue Redding spoke with someone that believes Merrill Township is coming around to the idea of a new library and a millage.

2. **Building:** Judy Maike spoke with Ryan Coffey and he believes that Shelly at the FAF will begin supporting libraries even more. Ryan asked if we plan on doing any partnership with the City with a new building. The last time we reached out to the city about this, it was quickly shot down. If the City comes to us, something may be considered, but the Library will not be extending the invitation.

3. **Donations:** If partial funding for the library building comes through, we will need to begin heavy fundraising for the library.

4. **Public Comment: None**

G. Board Comments: No response about the little libraries plan....

H. Correspondence: None

I. Adjournment: 2:00 PM

Motion: Judy Maike Seconded: Sue Redding
Vote: Yes-All No- Abstained-
Absent- Chris Tiernan; Melissa Jonaitis

Respectfully submitted- *Ronald Phillips*

